

## Draft Overview and Scrutiny Work Programme – 2007/08

Overview and Scrutiny Committee			
Item	Report Deadline / Priority	Progress / Comments	Programme of Future Meetings
(1) Scrutiny of London Underground Ltd	To report in new year	Completed on 7 June 2007, LUL to report to a back to a future OSC	<b>10 July,</b> 30 August, 4 October 8 November 13 December 2007 31 January, 6 March, 10 April 2008
(2) Scrutiny of Highways Local Service Agreement	Spring 2008		
(3) Scrutiny of organised bodies – PCT	To report in new year	Representatives of the PCT to report on an annual basis	
(4) Epping Forest Local Strategic Partnership – Scrutiny of Chairman and Member level EFDC representatives	Spring 2008	Representatives of the college to report to on an annual basis	
(5) Scrutiny of Essex Police – Community Policing Initiative	To report in new year	At last OSC it was agreed that Essex Police be invited to an OSC in the new year to report on Community Policy Initiative.	
(6) Scrutiny of Cabinet Forward Plan	July 2007	To be considered at this meeting.	

<p>(7) Six monthly review -</p> <p>(a) Monitoring of OS recommendations</p> <p>(b) Free Saturday Car Parking – progress reports</p> <p>(c) Review of work plan</p> <p>(d) Crime and Disorder Task and Finish Panel – to present progress on work</p>	<p>October 2007</p>		
<p>(8) CDRP - review of the activities and the outcomes through scrutiny of the CDRP Chair and the Council's representatives, both Member and Officer, in that body</p>		<p>Recommendation of Crime and Disorder Task and Finish Panel – considered by OSC on 10 July 2007.</p>	
<p>(9) Webcasting Evaluation</p>	<p>July 2007</p>	<p>Options for carrying this out to be submitted to this meeting.</p>	

<b>Standing Panels</b>			
<b>Housing Standing Panel</b>			
<b>Item</b>	<b>Report Deadline / Priority</b>	<b>Progress / Comments</b>	<b>Programme of Future Meetings</b>
(1) Implementation of Choice Based Lettings	High Ongoing in 2007/8		<b>5 July, 2007 - cancelled</b> 25 October 22 January 2008 21 April
(2) Private Sector Housing Strategy Action Plan	High Ongoing 2007/08		
(3) Progress on Meeting PSA7 target on Decent Homes	High Ongoing 2007/08		
(4) Implementation of Housing Assistance Policy 2007	High August 2007		
(5) Annual Ethnic Monitoring Review of Housing Applicants	Medium July 2007		
(6) Draft Housing Strategy Statement & Strategic Housing Action Plan	High October 2007		
(7) Annual Review of the Housing Allocations Scheme	High October 2007		
(8) Review of Incentives for Tenants to move to smaller accommodation	Medium October 2007		
(9) Six-monthly Progress report on Housing Business Action Plan	Medium January 2008		
(10) Six-monthly Progress Report on Strategic Housing Action Plan	Medium April 2008		
(11) Updated draft HRA Business Plan	High April 2008		

Constitution and Member Services Standing Panel			
Item	Report Deadline / Priority	Progress / Comments	Programme of Future Meetings
(1) Review of May 2007 Elections	21 June, 2007	<b>Completed</b> by the Panel on 21 June 2007	30 July, 11 October, 11 December, 12 February, 2008 28 April
(2) Review of Protocol on Outside Organisations	30 July 2007		
(3) Cabinet operations in Emergency Situations	30 July 2007		
(4) Review of Polling Stations	11 October 2007	New Statutory Requirement for 4 yearly review of polling stations with particular reference to disabled people.	
(5) Local Government White Paper: Changes to OS including <ul style="list-style-type: none"> <li>• Community Call for Action</li> <li>• Electoral Cycle</li> <li>• Local Strategic Partnerships</li> </ul>	11 October 2007 – Provisional depending on government timetable.	As requested on 21 June three extra meetings of the Panel have been provisionally arranged if workload requires this, for October, November 2007 and January 2008 for this item.	
(6) Member Training Review	12 February 2008		
(7) Annual Review of Contract Standing Orders/Financial Delegation	28 April 2008		

Environmental and Planning Services Standing Panel			
Item	Report Deadline / Priority	Progress / Comments	Programme of Future Meetings
(1) Essex County Joint Waste Procurement Process	Ongoing		5 September, 29 October, 20 December, 28 February, 2008 23 April 2008
(2) New Local Development Scheme	Ongoing	Awaiting Final Version of East of England Plan	
(3) Re use of buildings in the Green Belt/Traffic Issues in the Roydon and Nazeing Areas.	Ongoing	<b>Underway</b> – Nazeing Focus Day Draft report considered on 26 June 2007 – Final report with action plan to be considered by sub – group. To be reported back to 5 September 2007 mtg.	
(4) East of England Plan – EFDC Response to Final Version		<b>Underway:</b>	
(5) Clean Neighbourhoods and Environment Act 2005 – Implementation of provisions		<b>Underway:</b> Proposed that sub group of Panel be established to investigate this. Membership to be decided through consultation in the bulletin.	
(6) Ongoing Traveller Issues including follow up action for Paynes Lane	Ongoing	Report to be submitted to future meeting	
(7) Planning Performance – monitoring of enforcement figures/outcomes	Ongoing	Statistics to be reported on a regular basis in Members Bulletin and reviewed by the Panel following six month trial.	

<p>(8) Parking on Grass Verges/ Parking in Residential Area</p> <p>To monitor the recommendations of the 2005/06 Task and Finish Panel on Parking in Residential Areas and, if necessary, identify any follow action required.</p>		<p>Position statement to be considered on 5 September 2007.</p>	
<p>(9) Climate Change</p>		<p>On 26 April, Council asked the Panel to look at this item. Report to be submitted to Panel on 5 September 2007</p>	

Finance and Performance Management Standing Panel			
Item	Report Deadline / Priority	Progress / Comments	Programme of Future Meetings
(1) Best Value Performance Plan 2007/08		Arrangements for consideration of Full BVPP agreed on 12 February 2007.	14 August, 13 November 14 January, 2008 11 February
(2) Key Performance Monitoring Indicators – Quarterly	Ongoing	<b>Underway</b> meeting on 19 June 07 considered performance indicators for the year.	
(3) Quarterly Financial Monitoring	Ongoing	<b>Underway</b> – Third Quarter information considered on 12 February 2007	
(4) Performance (Services to be scrutinised in Rotation)	Ongoing		
(5) Local Area Agreements – Performance Monitoring	Ongoing	Quarterly performance monitoring to commence from start of 2007/08 municipal year. Considered at the June 07 meeting.	
(6) Council Plan 2006-2010 Performance Monitoring		Publication of Council Plan <b>completed</b> . Annual performance monitoring to commence from start of 2007/08 municipal year. Report considered at the June 07 meeting	
(7) Annual Value for Money Analysis	Ongoing	<b>Underway</b> – Sub group set up to consider VFM Analysis for 2006/07. Sub Group met on 8 March 2007 to consider the analysis and propose areas for possible Task and Finish Panels.	
(8) CPA Improvement Plan – Performance Monitoring	Ongoing	Review of improvement plan <b>completed</b> on 14 November 2006. Quarterly performance monitoring of outstanding actions to commence from start of 2007/08 municipal year	
(9) Annual Consultation Plan	Ongoing – Annual Review to June 2007	Consultation Plan to be considered at first meeting of each year	

(10) Land Assets – Performance		Added to programme by OSC on 1 February 2007	
(11) Value for Money in Leisure Services		Report considered at the June 07 Meeting.	
<b>(12) *Customer Contact Centre</b>	<b>Ongoing see (14) below</b>	<b>Proposed Progress reports on Customer Services Transformation Programme to every meeting</b>	
<b>(13) *Customer Services Working Group feedback</b>	<b>April 2007</b>	<b>New Item</b>	
* = items previously under disbanded Customer and ICT Panel			



<b>Task and Finish Panels</b>			
<b>Leisure Services – to be reinstated for completion of work</b>			
<b>Item</b>	<b>Report Deadline / Priority</b>	<b>Progress / Comments</b>	<b>Programme of Future Meetings</b>
(1) Future Management of Waltham Abbey Sports Centre	May/June 2007	<b>Underway:</b>	First meeting scheduled for 5 July 07.
(2) Review of the Feasibility for alternative Arts Development in the District			
(3) Monitoring of Youth Initiatives Scheme			
(4) 2012 Olympics		To undertake a review of the opportunities presented by the games for the 2021 Olympic and Paralympic Games and bring forward proposals as to how the Council may wish to respond, including priorities for action and any resource implications	

<b>Provision of Value for Money within Planning Services – <i>New Task and Finish Panel</i></b>			
<b>Item</b>	<b>Report Deadline / Priority</b>	<b>Progress / Comments</b>	<b>Programme of Future Meetings</b>
<b>Provision of Value for money within the Development Control (Planning Services function)</b>		New Panel set up to consider: <ul style="list-style-type: none"> <li>• Success of action to reduce backlog of planning applications</li> <li>• Improvements in performance</li> <li>• Ways of increasing the effective of Value for Money Analysis for 2005/06 and future years</li> <li>• regular reports from the Monitoring Board for the External Leisure Services Contract.</li> </ul>	TBA

<b>Town Centre and Car Parks Task and Finish Panel – <i>New Task and Finish Panel</i></b>			
<b>Item</b>	<b>Report Deadline / Priority</b>	<b>Progress Comment</b>	<b>Programme of Future Meetings</b>
<b>Anti Social Behaviour in Car Parks</b>	High		<b>TBA</b>

<b>Crime and Disorder Task and Finish Panel – <i>to be continued for completion of work</i></b>			
<b>Item</b>	<b>Report Deadline / Priority</b>	<b>Progress Comment</b>	<b>Programme of Future Meetings</b>
Crime and Disorder Act 1998 – Government Review and Recommendations			
Scoping and Terms of Reference setting.	Tuesday, 27 June 2006	A draft terms of reference was considered and agreed by the panel.	
The Panel questioned the Police on using the National Intelligence Model and how they would hope to pinpoint areas causing concerns.	Thursday, 12 October 2006	The Panel received a presentation from Chief Super. Andy Adams.	
The Panel devoted a meeting to the PCT with a view to questioning about the link between mental health and crime, and the Fire Brigade	Thursday, 23 November 2006	The Panel received a presentation from Alison Cowie and Mike O’Keefe on mental health and crime. They also received a presentation from Peter Ashby from Essex Fire Services.	
The Panel to host a joint meeting with the Probation Service and the Youth Offending Team.	Thursday, 15 March 2007	The Panel received two presentations, one from Paulette Burrell from the Essex Youth Offending Team and one from Richard Meads from the Essex Probation Team.	
A meeting devoted to EFDC specialist officer giving an insight into the national Intelligence Model along with an up date from the Police.	Monday, 23 April 2007		

<p>To consider views of the Anti Social Behaviour Officer and the officer responsible for CCTV coverage and the Youth Services Officer.</p> <p>The Task and Finish Panel will also consider the role of EFDC Crime Reduction Team and the resources available to it.</p>			
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